



KENNETT PARISH COUNCIL

3 Feast Close, Fordham, Ely, Cambs, CB7 5PH

Email: clerk@kennett-pc.gov.uk

MINUTES

Minutes of the Parish Council Meeting held on 14th April 2025 at 7.45pm
in The Pavilion, Kennett Playing Fields, Kennett

PRESENT: Cllr A French – Chair
Cllr F Mclachlan – Vice Chair
Cllr R Swanson – Apologies
Cllr T Foddy
Cllr D Watson – Absent
Cllr M Hillyer
Cllr S Baxter

IN ATTENDANCE: Mrs S Field – Clerk

FC24/25.162 **Chairman's Welcome and Open Forum**
The Chairman welcomed all those present.

FC24/25.163 **Apologies for Absence**
Cllr R Swanson – Apologies – Accepted.
Cllr D Watson – Absent

FC24/25.164 **Declarations of Interest**
Standing Declarations of Interests:
Cllr AF – Member CLT
Cllr DW – Member CLT, Trustee VHA, PCC
Cllr RS – Trustee and Member CLT, Trustee VHA, PCC, School
Cllr TF – Trustee and Member CLT
Cllr MH – Member CLT
Cllr SB – Member CLT, Trustee VHA
Cllr FMCL – Member CLT

FC24/25.165 The Minutes of the meeting held on 10th March 2025 were agreed as a correct record and were duly signed by the Chairman.

FC24/25.166 Community Land Trust ("CLT") Update
RS provided an update via email insofar as 6 properties were transferred during March 2025. Three sets of tenants had moved into properties and one buyer for shared ownership is currently going through the legal process. The

other two outstanding shared ownership properties are being marketed by Clarke Philips Estate Agents.

FC24/25.167 Road Safety and Traffic – Update

Update following meeting with the MP and The Timber Group

A number of points had been agreed at the meetings held representatives of the Parish Council, MP and Officers of The Timber Group:

- Quarterly meetings would be scheduled between all parties to facilitate dialogue to discuss any issues.
- Drivers will be reminded to use Warren Road to access and leave the site.
- A visit to the site had been offered by The Timber Group for Councillors to understand the operations of the site.

Further conversations will be had with both The Timber Group and Richards Hauliers who are the operators of the majority of vehicles accessing the site. A query had been raised in respect of the number of vehicle movements – The Timber Group's figures were at odds with the numbers logged by residents. This would be further investigated.

AF would arrange the purchase and collection of 6 non-permanent reflective stakes and will be reimbursed by the Parish Council. The cost of each stake is £26.67 plus VAT per stake.

The Clerk was instructed to ascertain whether CIL monies could be used for the purchase of new MVAS units.

FC24/25.168 External Forum (District Councillors)

Nothing to report to this meeting.

FC24/25.169 External Reports – Parish Councillors

Nothing additional to report to this meeting.

FC24/25.170 Financial Matters

The following invoices were presented to the Parish Council for authorisation for payment for the month of April 2025 (one for the month of March 2025) received at the date of meeting.

Payee	Amount	Narrative	Power
S Field	£275.75	Salary (15hrs x £15.75 p/hr) plus Home Working Allowance £26.00 p/mnth – re calendar month of April 2025	Local Government Act 1972 s111
S Field	£24.89	Printer Ink	Local Government Act 1972 s111
K&M Lighting	£70.00	Street Lighting Maintenance – April 2025	Open Spaces Act s9-s10
Swanson Landscapes	£354.00	Grass Cutting – April 2025	Open Spaces Act s9-s10

SALC	£54.00	Payroll Services to 31 st March 2025 (6 months)	Local Government Act 1972 s111
TOTAL TO BE EXPENDED	£778.64		

The following amounts have been received into the accounts:

Creditor	Amount	Narrative
Lloyds Bank	£8.49	Interest on Comm Inst Access account
Lloyds Bank	£221.64	Interest on 95 Day Notice High Interest Account (from 28 th February 2025 to 31 st March 2025)
J A Clark & Son	£108.00	Burial Fees for Miss S Thurlow
TOTAL RECEIVED	£338.13	

As at the date of the meeting the bank balances were:

Commercial Instant Access: £11,078.43

Community Account: £12,466.84

90 Day Notice Savings Account: £75,542.21

Total Sum of Bank Accounts: £99,087.48

A copy of the bank reconciliation report was presented to Councillors and signed by the Chairman to indicate agreement with the detail contained therein.

It was AGREED that the invoices received be paid by the Clerk at the earliest opportunity.

Invoices from Total Energies had not been received by the Clerk in respect of the unmetered supply for the street lighting owned by the Parish Council since November 2024. Three bills had now been received totalling an outstanding liability of £1,181.00 being a total of bills from 21st December 2024. This account will need to be settled as soon as practicable and the Clerk requested permission for this payment to be actioned.

It was AGREED that this account be settled.

A broker had been engaged to facilitate identification and negotiation for a new unmetered electricity supply for the village street lighting but as the current contract with Total Energies was not due to expire until September 2025 it was noted that any change in charges would not be reflected until later in the year.

The Clerk had hoped to close the accounts for the year ending 31st March 2025 in order for the Internal Audit to take place prior to this meeting but the receipt of the bill for Total Energies had made this unachievable as at the date of the meeting. As soon as this bill had been paid the accounts would be closed, an appointment arranged with the Internal Auditor and completion of the AGAR for the year ending 31st March 2025 would be undertaken.

The Clerk informed the meeting that the Parish Council would not be subject to review by the External Auditor this year as the threshold (income over £25,000) would not have been exceeded so the Parish Council could declare themselves exempt and the appropriate documentation to support this will be sent to External Audit. Last year the Parish Council had been subject to review due to the receipt of the CIL monies from the District Council.

FC24/25.171 Clerk's Update

Nothing to report to this meeting.

FC24/25.172 Councillors' Forum

It was acknowledged that the daffodils that had been planted by volunteers in the autumn had definitely improved the relevant areas.

The possibility of creating a separate entity for the Parish Council on Social Media (in particular Facebook) was discussed and it was agreed that this may act as a good avenue for disseminating information to residents. The Clerk undertook to create a separate profile for the Parish Council.

FC24/25.173 Items for next meeting (to take place on 12th May 2025)

The meeting will take place immediately following the Parish Annual Meeting and the Annual Meeting of the Parish Council.

Adoption of new Standing Orders and Financial Regulations.

The AGAR if completed will be presented to the meeting scheduled for 12th May 2025. If this is not possible then it will be presented to the Parish Council at the meeting scheduled to take place on 9th June 2025.

Meeting closed at 9.00pm

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Chairman

Dated: